



City of Sheldon

Transient Merchant / Peddler Permit Application

PERMIT MUST BE FILLED OUT IN ITS ENTIRETY OR IT WILL BE RETURNED

[Chapter 122](#) of City Code: PERMITS REQUIRED: "Any person engaging in peddling, soliciting, or in the business of a transient merchant in the City without first obtaining a license as herein provided is in violation of this chapter." Please note the exceptions in [122.17](#). Please ask before assuming an exception will be granted.

Applications must be submitted not less than 10 business days prior to the proposed start date of the activity. The City reserves the right to reject any applications that have not been timely submitted to the City. The City shall have the discretionary right to accept an application made less than 10 business days prior to the desired start date.

APPLICANT

Name of Applicant: _____

Name of Business: _____

Email address: _____ Cell Phone: _____ Main Phone: _____

Street Address (of the home office) City, State, Zip: _____

Description of goods sold (Be precise. IE: Don't just say "food") _____

List the last three places where you operated, and the approx. dates: _____

List all Address(es) of Proposed Work in Sheldon: _____

Note: See all requirements of [Chapter 122](#), including: No mobile food unit may operate within 200 feet of a permanent restaurant or business offering food or beverage services. Also, you cannot operate in Parks or City Rights of Way without additional approvals.

Dates of sale proposed **in Sheldon:** _____

_____ Application fee **\$10.00**. [City Code 122.04](#): An application fee of \$10.00 shall be paid at the time of filing such application to cover the cost of investigating the facts stated therein.

PLUS

License fees (pick one*):

- _____ **\$25.00** For one day
- _____ **\$100.00** For more than one day, less than one week
- _____ **\$200.00** For more than one week, up to six months
- _____ **\$350.00** For one year or more than six months

The amounts above reset after one year from the date of issuance of the first license (i.e. if a vendor seeks a one-day license for \$25.00 and comes in four months later for a second one day permit, they will instead be required to purchase a one-week permit). Credits will not be issued to reduce the price of the next tier. If you think you will be coming back, it's best to obtain the longer-tier license now. If there is not enough time in the next tier, the applicant shall pay for the next shortest tier (i.e. if a vendor seeks a one-week license in January, and comes in September for another license, they shall pay for another one week license since there is less than six months before the anniversary date of the first permit).

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_____ Bond included (see [Chapter 122.06](#)) ...applicant shall provide evidence that the applicant has filed a bond with the Secretary of State in accordance with Chapter 9C of the Code of Iowa.

_____ Proof of general liability insurance liability coverage, in the amount of \$2,000,000 or more per occurrence and \$2,000,000 for property damage.

NOTICE:

RETURN COMPLETED PERMIT APPLICATION TO SHELDON COMMUNITY SERVICES CENTER AT 416 9TH STREET. ABSOLUTELY NO PERMIT WILL BE ISSUED ON THE SPOT. THE CITY CLERK OR CITY MANAGER MAY REQUIRE A CONFERENCE BEFORE ISSUANCE. THE UNDERSIGNED AGREES TO COMPLY IN ALL RESPECTS WITH THE PROVISIONS OF THE CODE OF ORDINANCES (INCLUDING THE ZONING AND SIGN CODES) OF THE CITY OF SHELDON.

ACKNOWLEDGEMENT & SIGNATURE

The applicant, by signing, acknowledges and agrees to the conditions of this permit; and that the provisions of the Sheldon Code of Ordinances will be followed. I hereby will defend, indemnify, protect, and hold harmless the City of Sheldon and its employees from any and all liability from any claim or cause of action which any person may claim to have by reason of any actual or alleged failure on the part of the undersigned applicant to comply with the terms and provisions thereof. I hereby certify that I have read and examined this application and its attachments and know the same to be complete, true, and correct. All provisions of laws and ordinances governing this type of work shall be completed with whether specified herein or not. The granting of this permit does not presume to give authority to violate or cancel the provision of any other state or local laws. The City of Sheldon accepts no liability for the issuance of this license. The purpose of the City's regulation ([Chapter 122](#)) is to protect residents of the City against fraud, unfair competition, and intrusion into the privacy of their homes by licensing and regulating peddlers, solicitors, and transient merchants.

Signed: _____ Date: _____
 Applicant

CITY OFFICE USE ONLY

Reviewed by: _____ Date: _____ City Clerk, City Manager or Authorized Representative	Bond (from Iowa Sec of State)?				
Approved ____ Denied ____	Valid Driver's License copy included?				
Delayed ____ (IE: If Parks & Recreation Board or City Council need to consider the request per Chapter 122)	Proof of Liability Insurance? (Not car insurance but liability insurance)				
Review comments: _____ _____ _____ _____	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; padding: 5px;">Permit Fees: \$</td> <td style="width: 50%; padding: 5px;">Date Paid:</td> </tr> <tr> <td style="padding: 5px;">Method of payment:</td> <td></td> </tr> </table>	Permit Fees: \$	Date Paid:	Method of payment:	
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